

Delivering early years programs

Delivering an educational program based on a kindergarten guideline approved or accredited by the Queensland Curriculum and Assessment Authority to children in the year immediately before the preparatory year is recognised as acceptable teaching experience. (See [Teaching Experience Setting 1](#))

Delivering other early years programs in an early years centre in the year before school *may* also be recognised as acceptable teaching experience, using the process outlined below.

Applying for recognition of an educational setting for equivalence of experience for provisional registration purposes

The provisionally registered teacher (PRT) must apply to the QCT to have their teaching experience recognised under the QCT policy on equivalent experience acceptable for provisionally registered teachers to move to full registration. This also requires the organisation to apply to the QCT for recognition.

These applications, using *Forms A* and *B* (below), must be made prior to or at commencement of teaching in the setting.

Application for [Recognition of an Educational Setting for Equivalence of Experience for Provisional Registration Purposes - FORM A: Provisionally Registered Teacher](#).

Note 1: Form A requires details of a fully registered teacher with responsibility for the education program in the institution who will act as Reviewer/mentor for the provisionally registered teacher. The fully registered teacher must have at least five years of teaching experience. Further information about who can be a Reviewer/mentor and their responsibilities is provided below.

Application for [Recognition of an Educational Setting for Equivalence of Experience for Provisional Registration Purposes - FORM B: Organisation](#).

Note 2: The Educational Program delivered by the organisation, must be derived from a dedicated curriculum and endorsed or approved by the Queensland Curriculum and Assessment Authority (QCAA) or the National Quality Council. Where the curriculum component of the educational program has not been approved by one of the recognised authorities above, the QCT will commission the QCAA to undertake an assessment for a fee.

Note 3: The organisation may already have approval as an equivalent setting. Check with the QCT before completing *Form B*.

What must the provisionally registered teacher (PRT) do?

The provisionally registered teacher is required to:

- identify an appropriate fully registered teacher who is able to act as Reviewer/mentor during the period of provisional registration and complete the final assessment of achievement of the professional standards
- submit *Form A* to the QCT outlining the amount and type of contact in which the provisionally registered teacher and the Reviewer/mentor will engage
- ensure that the organisation already has approval as an acceptable setting or that it submits *Form B* to the QCT
- complete one year (200 days) of teaching as a minimum requirement
- actively engage in reflection on practice
- use a range of annotated evidence to demonstrate that the *Australian Professional Standards for Teachers (APST)* are met at the level for full registration. QCT's [Transition to Full Registration: Providing evidence of practice: EVIDENCE GUIDE](#) must be used to guide the compilation of appropriate evidence.

Teaching experience prior to the submission of *Form A* and *Form B* is not accepted as part of the minimum requirement of 200 days.

The role of the Reviewer/mentor

The role of the Reviewer/mentor is to guide, advise and encourage the provisionally registered teacher towards demonstrating the APST. This means the Reviewer/mentor must be familiar with the teaching practice of the provisionally registered teacher. As a guide the approved Reviewer/mentor should:

- observe the provisionally registered teacher's teaching practice for a minimum of once a term or four times across the provisional registration period
- maintain open communication through face-to-face contact, telephone, e-mail etc
- discuss and review evidence examples provided by the provisionally registered teacher of their planning, teaching/learning, assessing/reporting linked to the APST
- complete the Assessment and Recommendation which is embedded in the *Application for Moving from Provisional to Full Registration*.

Who can be a Reviewer/mentor?

The Reviewer/mentor must be a fully registered teacher with responsibility for the education program in the institution; and must have at least five years of teaching experience.

The Reviewer/mentor must not be:

- a family member
- a parent of a child taught by the PRT or who will enter the PRT's class during the provisional registration process
- a teacher of one of the PRT's children
- a high school teacher with no early years or primary experience.

In instances where a suitable fully registered teacher is not available in the professional community of the early childhood centre, the Early Childhood Advisor from Early Childhood Education and Care may be able to provide assistance regarding local early childhood networks that involve local primary schools and early childhood centres.

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