

# A QUICK GUIDE TO TEACHER REGISTRATION RENEWAL

At the end of the five-year period of registration, **teachers with full registration** must apply to renew their registration.

## APPLICATION FORM

To apply for renewal of teacher registration you must lodge a renewal application and pay the annual fee before your registration end date. Access the form in your myQCT Online Services Account.

You can still renew your registration **even** if you have not been teaching.



## PERSONAL DETAILS

You need to confirm your personal details and whether you are complying with any condition on your registration.



## REGENCY OF PRACTICE

You meet recency of practice by teaching for at least **100 days** in the past five years in a school in Australia or in another equivalent setting.



## PROFESSIONAL CONDUCT

The QCT must be satisfied that you are suitable to teach. Professional conduct and any criminal history will be considered before the QCT makes a decision about renewal of registration.



## PROFESSIONAL DEVELOPMENT

You need to declare whether you have met or are meeting your continuing professional development obligations.

