FORM B: Application for recognition of an equivalent educational setting for Provisional Registration purposes

If teaching the QCAA Kindergarten Guideline, submit only a Form K. Do not use this form.
Individual TAFE Campuses should not use this form as recognition is handled centrally by TAFE Qld.

Under the Education (Queensland College of Teachers) Act 2005 (the Act) (s22-24) holders of provisional registration are required to meet professional practice requirements prescribed in the Regulation (s6 (1)) as:
(a) successful completion of 1 year of duties as a teacher or
(b) other experience the College is satisfied is the equivalent of successful completion of 1 year duties as a teacher at a school.

Experience in a recognised school in Australia or New Zealand is acceptable. Other institutions may apply to the College for the experience in that setting to be recognised for equivalence of experience for provisional registration purposes.

Teaching in a setting other than a prescribed school is acceptable if delivering a syllabus or kindergarten guideline approved or accredited by the Queensland Curriculum and Assessment Authority (QCAA).

Completion of this application by other settings is necessary to provide the information required by the College in order for the College to be satisfied about the equivalence of the experience.

All criteria must be met.

<table>
<thead>
<tr>
<th>1</th>
<th>EDUCATIONAL INSTITUTION DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of institution</td>
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</tbody>
</table>
| Type of institution  
es.g. child care centre |  |
| Address |  |
| City/Town/Suburb | State | Post Code |
| Email address |  |
| Website |  |
| Postal address if different from above |  |
| PO Box |  |
| City/Town/Suburb | State | Post Code |

Nominated contact for the institution

| Name |  |
| Position |  |
| Work Number | Fax number |
| Email address |  |

<table>
<thead>
<tr>
<th>2</th>
<th>EQUIVALENCE CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching Role</td>
<td></td>
</tr>
<tr>
<td>Does the teaching role involve working with all of the seven Australian Professional Standards for Teachers?</td>
<td>Yes [ ] No [ ]</td>
</tr>
<tr>
<td>Is the provisionally registered teacher responsible for planning, delivering and assessing the educational program outlined below?</td>
<td>Yes [ ] No [ ]</td>
</tr>
</tbody>
</table>

Please note that each provisionally registered teacher who wishes to use their teaching experience in this setting must complete a Form A: Individual before commencing to work towards the experience necessary for gaining full registration.
EQUIVALENCE CRITERIA (cont.)

Educational Program (Please attach Program Profile)

1. The educational program, delivered by your institution, is derived from a dedicated curriculum and recognised, endorsed, approved or accredited by a recognised authority:
   - approved or accredited by the Queensland Curriculum and Assessment Authority [Yes] [No]
   - recognised by the Australian Curriculum, Assessment and Reporting Authority [Yes] [No]
   - Australian Qualifications Framework training package endorsed by the National Skills Standards Council/Australian Industry and Skills Committee [Yes] [No]
   - based on the Early Years Learning Framework [Yes] [No]
   - accredited initial teacher education program [Yes] [No]

   Attachment provided (evidence of approval/accreditation/recognition by QCAA/AQF) if applicable.

If program is not approved by one of the above organisations Section 3 must also be completed

1. The program is delivered to both individuals and groups:
   size of group(s)

2. The program must be developmental - occurs over a reasonable period of time (e.g. a semester), is taught to the same group of learners, builds on prior learning and prepares for subsequent learning
   Time frame of program

3. Educational outcomes are specified in the program. Describe, with reference to attached program documentation.
   Attachment provided

4. The age levels of learners in the educational program may include adolescent and adult learners but cannot extend to learners aged more than one year below those of school age (Prep minus 1 years).
   Age level of learners

Supervision

1. The provisionally registered teacher must be supervised by the Principal or other person responsible for the educational program in the institution. The supervisor must be a fully registered teacher with at least five years of teaching experience.
   Provide details of the person responsible for supervision of the provisionally registered teacher.
   (If there is more than one supervisor, attach details of each.)

   Name

   Position in Organisation

   QCT registration number Years of teaching

2. Describe the nature of the supervision, including the amount of contact with the provisionally registered teacher.
   Attachment provided

Induction and Professional support

1. Professional support, induction and regular supervision is provided as required by the process for moving to full registration.
   Attachment provided
2 EQUIVALENCE CRITERIA (cont.)

Educational Institution

1. The learning site must be in Queensland.

2. The institution must operate in a regulated/accredited environment
   Attachment provided (details of applicable regulation/accreditation requirements).

3. An attachment is provided with details of teaching staff including registered teachers at the learning centre.

4. The institution agrees to enter into an agreement with the College that requires them to report to the College investigations involving allegations of harm to students or termination of employment due to either incompetence or harm to children.

If the program is approved or accredited by the Queensland Curriculum and Assessment Authority, recognised by the Australian Curriculum, Assessment and Reporting Authority, endorsed by the National Skills Standards Council/Australian Industry and Skills Committee (Australian Qualifications Framework) or based on the Early Years Learning Framework proceed to Section Four.

All other applicants proceed to Section Three
3 DETAILS (for Assessment of Curriculum Component of program)

This section needs to be completed only for programs that have not been approved/recognised/accredited by the QCAA, endorsed by the National Quality Council as an Australian Qualifications Framework training package or based on the Early Years Learning Framework. The Queensland College of Teachers will arrange for an external assessment using the curriculum expertise of QCAA, for which a fee of $440 (including GST) is applicable.

Please complete items 1-3, supply a copy of the program profile, and attach the fee.

Name of the program

Program profile is attached: Yes [ ] No [ ] Assessment fee attached ($440 inc. GST) Yes [ ] No [ ]

Please provide detail regarding each of the following criteria, including page references in the program documentation:

1. Rationale
   Include a rationale that:
   • establishes for whom the program has been developed
   • establishes why the program and its intended learning outcomes are appropriate for the educational needs of these learners
   • provides details of how further learning, employment or community engagement are enhanced by completing the program including, if applicable, any relevant links to other accredited learning.

2. Program specification
   Program details should be provided that include:
   • specific details of
     - key ideas and concepts
     - expected learning outcomes
   • details as applicable of
     - required learning experiences
     - resource requirements and learning environment
   • details of the amount of learning required for completion of the program
     - core elements (breadth and complexity of learning)
     - sequence of learning
     - the typical length of a program of study
   • details as applicable of:
     - elective elements (breadth and complexity of learning)
     - compulsory formal and/or experience-based learning (extent)
   • details of conditions of significant junctions, for example, completing the program, interim judgements of achievement, or significant stages of recognition
   • a description of the process to be used to make judgements of achievement (for example, application of criteria and standards) including:
     - the process for differentiating achievement
     - details of any relevant links to other accredited learning
     - a description of the assessment techniques that will be used to make judgements about achievement
   - an outline of the assessment requirements of the program, for example, a combination of techniques, or formative and summative judgements.

3. Compliance
   A program must not either implicitly or explicitly encourage or condone contravention of Commonwealth and State laws. Provide details of any relevant legislation e.g. Queensland Anti-Discrimination Act 1991.
I certify that the information contained within this document is correct and accurate at the time of completion.

I agree to enter into an agreement with the College that requires reporting to the College investigations involving allegations of harm to students or termination of employment due to either incompetence or harm to children.

Full name (Please print)

Institutional Title

Signature DD/MM/YYYY

Please return form to:

Executive Manager, Professional Standards
Queensland College of Teachers
PO Box 389
Toowong QLD 4066

Fax: (07) 3876 7248
Email: professionalstandards@qct.edu.au

An institution assessed as meeting the criteria retains its ‘QCT Recognition of an Educational Setting for Equivalence of Experience for Provisional Registration purposes’ status for a period of two years, unless acceptance is withdrawn earlier by the College based on information that the institution no longer meets the criteria.