

# Excellent Leadership in Teaching and Learning Award

## 2018 Nomination Form

Nominations close Friday 22 June 2018

[www.qct.edu.au/awards](http://www.qct.edu.au/awards)

The QCT Excellent Leadership in Teaching and Learning Award aims to recognise exceptional classroom teachers including early childhood teachers or school / service administrators who have taken a leading role in enhancing teaching and learning in their school /service. An award recipient will receive \$5000 worth of funding assistance for professional development and finalists will receive \$1000 worth of funding assistance for professional development.

### Who is eligible for nomination as a school leader?

Principals, deputy principals, heads of department, heads of curriculum, heads of special education services and classroom teachers including early childhood teachers may be nominated.

Nominated leaders must be registered with the QCT and be employed in teaching duties or an administrative position in one of the following:

- a Queensland state school
- a Queensland non-state school
- a Queensland early childhood setting delivering the QCAA *Kindergarten Learning Guideline* or *C&K Building Waterfalls* kindergarten guideline.

### Nominated school leader's information

Ms Mr Miss Mrs Dr Rev Fr Br Sr

School / service leader's name

School / service

Teacher registration number

Length of service

Year levels taught

Subject areas taught

### Address

Nominated school / service leader's preferred postal address

Suburb Postcode

Telephone (home) Mobile

Email address

### School / Service

School / service postal address

Suburb Postcode

Telephone (school / service)

### Endorsement by school, region, school board or employer

Nominators must complete the supporting statement overleaf (up to one page in total) by addressing the criteria. When the nominee is a principal, a regional supervisor or school board should verify the bona fides of the supporting information. A principal should verify the information which supports the nomination of other teachers.

### Nominator

Name

Relationship to nominee

Telephone (after hours)

Telephone (business hours)

Email

Signature

### Endorsor

Endorsor's name

Position

Office

Telephone

Email

Signature

— QCT —  
**EXCELLENCE  
IN TEACHING**  
— AWARDS —

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### Terms and conditions

Nomination forms must be signed by the nominee, nominator and principal / employer.

Completed nomination forms can be scanned and submitted in PDF file format via email to [excellence@qct.edu.au](mailto:excellence@qct.edu.au).

Nominations will be acknowledged via email. Information about finalists and nominees, and their images, may be published on the QCT website and/or in external publications. Information about individuals as it relates to the promotion of the awards, the individual's school or service provider and the teaching profession will be considered for publication. Contact information provided may be used for administration and media purposes.

The judges' selections will be deemed final and appeals will not be considered.

### Privacy notice

Your personal information is being collected in accordance with one of the QCT's functions which is promoting the teaching profession to the public — see section 232 of the *Education (Queensland College of Teachers) Act 2005*. The information will be accessed by QCT staff and the judging panel. Some of this information may be given to media agencies for the purpose of promoting the teaching profession to the public and to contractors such as graphic designers and printers. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

### Nominee consent

I agree to accept this nomination in the QCT Excellence in Teaching Awards. I understand that if my nomination is included in a shortlist I may be required to participate in a telephone interview at a designated time with the judging panel. I understand that if I am selected as a finalist I will be required to attend an awards ceremony with other finalists, representatives from the Board of the QCT, sponsors and invited guests during the week of celebrations for World Teachers' Day—Thursday, 25 October 2018. I have read and understand the above privacy notice and I give permission to disclose my personal information for the purpose of promoting the teaching profession.

Teacher's name

Signature

Date

### Checklist

Nominated school / service leader's name, preferred postal address, teacher registration number, contact information

One-page statement from the nominator addressing the three criteria

Statement of support provided by regional supervisor, school board or principal

Nomination form signed by the nominee, nominator and school principal / employer

Please note: Nomination form is invalid without each item on the checklist being provided.

### How to submit nominations

Nominations must be received by close of business on 22 June 2018.

Mail or email nominations to:

Queensland College of Teachers  
GPO Box 702 Brisbane 4001

or email scanned nominations in PDF file format to [excellence@qct.edu.au](mailto:excellence@qct.edu.au).

Enquiries: [excellence@qct.edu.au](mailto:excellence@qct.edu.au)

Website: [www.qct.edu.au/awards](http://www.qct.edu.au/awards)

### Endorsement by principal or other education official

Nomination of a principal or service director must be supported by a statement from a regional supervisor, school board or employer or school board confirming the bona fides of the nominator's response to the criteria. A nominee's principal or service director should provide a statement to verify the bona fides of a teacher's nomination.

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### Nomination tips

- The nomination will be judged solely on the basis of achievements and other evidence listed in the supporting statement.
- List achievements and other evidence to demonstrate excellent leadership in teaching and learning.
- Describe how the listed achievements prepare young people to lead successful and productive lives.
- Write clearly on the lines below or attach a one-page statement.
- Do not include lesson plans, copies of certificates or other documents.

### Nominator

The following individuals or groups may nominate a school leader:

- teaching colleagues or school administrators or school boards
- school parents and citizens or parents and friends committees
- parents, students or other members of school / service communities.

### Nominated leader's name

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### Supporting statement

Nominator to respond to the following criteria. Nominee may clarify achievements.

*(Please submit a one page word document if the space provided is inadequate)*

1. Leading teaching and learning

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2. Developing self and others

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3. Leading improvement and innovation

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